



Open to Internal and External Candidates

Position Title	: SVN 02 2018 (N) -Case Worker (G5)
Duty Station	: Khartoum, Sudan
Classification	: G5
Type of Appointment	: Special, Three months with possibility of extension
Estimated Start Date	: As soon as possible
Closing Date	: February 06,2018

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the overall supervision of the Head of the Migration Management and Development Unit, the direct supervision of the Project Officer for Direct Assistance and in close coordination with other relevant colleagues at IOM Sudan, particularly the Migrant Resource and Response Centre team, the successful candidate will work as part of the MRRC team to assist victims of trafficking and other vulnerable migrants, including day-to-day case work, related administrative tasks and reporting on activities.

Core Functions / Responsibilities:

1. Carry out interviews with potential victims of trafficking and other vulnerable migrants as part of a screening process to determine eligibility for IOM assistance, and refer eligible beneficiaries for relevant MRRC services or to external service providers as required;
2. Conduct follow-up meetings with beneficiaries at the MRRC, at premises of MRRC partners or at the place of residence of the beneficiary;
3. Follow-up on the assistance provided as per the needs identified, including through effective liaison with MRRC partners;



4. Compile case reports for each beneficiary and prepare statistical reports and analysis as requested, while adhering to IOM data protection standards;
5. Support the AVRR team in the screening interviews of AVRR beneficiaries as may be required;
6. Support with the implementation and follow-up of other MRRC related activities such as individual or community based income generating activities where required and other services provided to migrants through the MRRC;
7. Support with administrative tasks of the MRRC, including collecting and recording of beneficiary data and management of case files (medical, psychosocial, AVRR), and creating of new case files when required;
8. Identify, codify and disseminate best practices and lessons learned in direct assistance to vulnerable migrants;
9. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- a) Master's degree in Social work, Psychology, or a related field from an accredited academic institution with two years of relevant professional experience; or
- b) University degree in the above fields with five years of relevant professional experience

Experience

- Experience in provision of assistance and services to individuals in distress;
- Experience with working with victims of trafficking and / or sexual and gender based violence;
- Experience with compiling and reporting beneficiary data;
- Experience with working with stakeholder engagement, including liaison with relevant service providers in mental health;
- Excellent knowledge in word processing and typing skills in English and Arabic; and Experience working with Excel and databases

Languages

Fluency in **English, Arabic** and Tigrinya and / or Amharic is required.

Required Competencies ***Behavioral***



- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

How to apply:

Interested candidates are invited to submit their applications via email: sudanhrdept@iom.int, by February 06, 2018 at the latest, referring to this advertisement.

Only shortlisted candidates will be contacted.

Posting period:

[From 23.01.2018 to 06.02.2018](#)