



Open to Internal and External Candidates

Position Title	: National Programme Officer (CS –Community Stabilization)
Duty Station	: Khartoum, Sudan
Classification	: National Officer (NOA)
Type of Appointment	: Special, six months with possibility of extension
Estimated Start Date	: As soon as possible
Closing Date	: April 29,2018

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the direct supervision of the of the Head of Transition and Reintegration Unit, the successful candidate will be responsible for supporting the Transition and Reintegration Unit (TRU) particularly in Khartoum. The GIS/WASH Programme Officer will work in close cooperation with all relevant programme/project staff of the WASH and Basic Infrastructure Unit, and other relevant staff of the IOM Sudan Mission in Khartoum and will liaise with the IOM sub-offices in order to ensure effective archiving, management, and presentation of data relevant to all activities conducted by the WASH Unit. In particular s/he will:

Core Functions / Responsibilities:

1. Oversee and Coordinate project implementation, budget planning and financial management as well as procurement for optimal allocation and management of resources, specifically the grant dispersal processes (for CSO's/CBO's/NGO's).
2. Ensure regular monitoring of the project, including regular programmatic reviews based on the "Do no Harm" framework all throughout the project and initiate adjustments as necessary.
3. Develop Facilitation and Modules for Community Workshops in the field.



4. Provide guidance and support to all personnel involved in the project, including Head of Unit and Field Staff as well as community mobilizers' to ensure all goals are achieved and services are delivered. (such as community based interventions, facilitation of community meetings, community based reporting processes)
5. Conduct field visits, and monitoring visits at project sites and meet with partners to provide guidance and support in implementation of project activities.
6. Provide reports and regular updates to the Transition, Recovery and Reintegration Head of Unit on the status of the projects; identify areas for improvement and give recommendations.
7. Ensure regular updating of the project's database, including status updates, interim reply and final reporting. Regularly monitoring and measuring progress, identifying and communicating any deviations with all stakeholders and promptly taking corrective action as necessary.
8. Support in the financial management of the project to ensure highest accountability standards.
9. Supervise the implementation of the project standards, in particular: - Monitor the finalization and implementation of community infrastructure and basic services for the identified areas while ensuring a community-based participatory methodology - Conduct Community capacity building activities to promote economic empowerment- Organize Capacity building for state and local authorities- Conduct social change monitoring exercises- prepare documentation for donor reporting and visibility tools .
10. Collaborate closely with international partners, existing and potential donors and liaison with relevant government counterparts to ensure timely and adequate delivery of projects to the communities.
11. Handle community assessments throughout all stages of implementation of project activities as well as identification and development of synergies and partnerships (national and international) at the strategic, technical and operational levels. Support the IOM Sudan Transition, Recovery and Reintegration Unit in fundraising activities and advocate for similar community stabilization projects using a consolidated applied methodology.
12. Carry out other duties in support of the Unit when needed

Required Qualifications and Experience

EDUCATION AND EXPERIENCE

- Master's Degree in Political or Social Sciences , Business Administration or related field from an accredited academic institution with two years of relevant professional experience.



- A University degree in the above and 5 years' of relevant professional experience.
- Previous experience in humanitarian projects
- Experience of working with local and international humanitarian communities;
- Experience in coordinating with donors, sector partners, implementing partners and local authorities
- Extensive work experience in the field of migration and refugee assistance in post-conflict zones and in a high risk environment. Ability to supervise, direct, coach and mentor staff. Drive for results and with effective resource management skills;
- Excellent communication and negotiation skills
- Understanding of complex social-political environments;
- Ability to work under extreme pressure in difficult conditions while maintaining security awareness;
- Flexibility and focus on processes and their improvements;
- Ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds.
- Conflict mitigation courses attended at high level.

Languages

Fluency in **English, Arabic.**

Required Competencies

Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.



International Organization for Migration (IOM)
Organisation internationale pour les migrations (OIM)
Organización Internacional para las Migraciones (OIM)

Gerief West [Manshiya]
P.O. Box. 8322
House No.1/38, Block G
Khartoum, Sudan

How to apply:

Interested candidates are invited to submit their applications via email: sudanhrdept@iom.int, by April 29, 2018 at the latest, referring to this advertisement.

Only shortlisted candidates will be contacted.

Posting period:

[From 15.04.2018 to 29.04.2018.](#)