

## Open to Internal and External Candidates

Position Title	: <b>National Communication Officer</b>
Duty Station	: <b>Khartoum, Sudan</b>
Classification	: <b>NOB</b>
Type of Appointment	: <b>Special All Inclusive, six months with possibility of extension</b>
Estimated Start Date	: <b>As soon as possible</b>
Closing Date	: <b>May 09, 2018</b>
Reference Code	: <b>SVN 14 2018 (N)</b>

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

### **Context:**

Under the overall supervision of the Regional Director, and direct supervision of the Chief of Mission (CoM) Sudan, in close coordination with the RO competent offices, the successful candidate will assist with the implementation of internal and external communication and media related activities for IOM in Sudan.

### **Core Functions / Responsibilities:**

1. Prepare and disseminate reports as well as public information within the Mission and to external sources, IOM Missions, headquarters, donors, United Nations agencies, government counterpart and other interested stakeholders.
2. Develop and strengthen links with local, regional and international media to promote the work of IOM in Sudan.
3. Participate in inter-agency media and communication working groups to encourage information flow across agencies and to develop complementary media strategies.
4. Provide information and guidance to field and programme staff in the sub-offices on public information, media and communication issues.

5. Support the development and dissemination of communications and various media resources for crisis-affected communities based on key messages and concerns in the context of Sudan.
6. Utilize social media communication tools (including but not limited to Twitter, Facebook, IOM website) to increase institutional and Donor visibility and awareness of IOM's work in Sudan.
7. Coordinate organization of IOM Sudan mission key events, ensuring proper and efficient communication and visibility to those event within IOM institutional channels, local and regional media
8. Participate to workshops and undertake field duty travels as needed in order to acquire material, including photographs of work being undertaken by the field, that would promote IOM with donors and governments.
9. Assess strengths and weaknesses of strategy and content of similar public information campaigns.
10. Work closely with MCD to coordinate news stories, features and Global campaigns.
11. Liaise closely with IOM Sudan Programme Coordinators to regularly update the mission website.
12. Assist the Programme Unit with regular reporting, info graphics and situation reports.
13. Perform such other duties as may be assigned.

## ***Required Qualifications and Experience***

### **Education**

- Master's degree in Journalism, Mass Media Communications or Public Information or a related field from an accredited academic institution Minimum of two years of relevant professional experience

### **Experience**

- Experience in international journalism, including coverage of international organizations;
- Excellent skills in drafting, editing and graphic design;
- Online communication and social media skills;
- High level of professionalism and ability to work under pressure and adhere to strict deadlines in a complex and fast changing environment;
- Strong interpersonal skills and ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds;

- Demonstrated gender awareness and gender sensitivity;
- Knowledge of international agencies like the UN an advantage;
- Experience working in the region an advantage.
- Knowledge of the region is an advantage.

### Technical

- Drives and fosters understanding of Media and Communications concepts amongst key personnel in IOM;
- Correctly and effectively applies knowledge of traditional and social media;
- Interfaces across units and departments within IOM to extract relevant information.

### Emergency and Crisis

- Works effectively in high-pressure, rapidly changing environments;
- Coordinates actions with emergency response actors and making use of coordination structures;
- Supports adequate levels of information sharing between internal units, cluster partners, IOM and other emergency response actors;
- Establishes and maintains effective relationships with implementing partners;
- Makes correct decisions rapidly based on available information.

### Languages

Fluency in **English** and **Arabic** is required.

### **Required Competencies**

#### Behavioural

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;

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- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

***How to apply:***

Interested candidates are invited to submit their applications via email: [sudanhrdept@iom.int](mailto:sudanhrdept@iom.int), by May 09, 2018 at the latest, referring to this advertisement.

Only shortlisted candidates will be contacted.

***Posting period:***

[From 25.04.2018 to 09.05.2018](#)