IOM Mission – Sudan

***Call for Expression of Interest For the Project Named:***

**Strengthening Emergency Health Response and Humanitarian Border Management in Sudan PoE**

1 ***Timeline***

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| --- | --- | --- |
| Call for Expression of interest ID # | SDN/KRT/APR/CEI034 | |
| Posted (date) | 22 April 2024 | |
| Clarification Request Deadline | 28 April 2024 | |
| Application Deadline | 2 June 2024 | |
| Notification of Results | 16 June 2024 | |
| Implementation Start Date | 29 June 2024 | |
| Implementation End Date | 28 December2024 | |
| Project Duration | 6 months |

1. **Grant Overview**

IOM Sudan seeks to receive submission of project proposals by NGOs with full access and capacity to directly provide health and nutrition programming initiatives to affected populations in Sudan, to provide urgent health and food humanitarian interventions to the migrants, IDPs, and border communities at the Al Galabat Point-of-Entry (PoE) in Gedaref State. See attached ToR for more information.

1. **Project Objective**

To improve basic service provision of lifesaving health, nutrition, MHPSS, and protection assistance at key points of entry (PoE) in Sudan, namely Galabat PoE in Gedaref state.

1. **Project Target Areas**

The project aims to serve the migrants, IDPs and border communities at the Al Galabat PoE. Project proposals can be submitted from all registered National NGOs and INGOs in Sudan with access to the area. Please see ToR for further requirements.

1. **Project Timeframe**

The project timeframe is 6 months starting 1 June 2024 until 30 November 2024 covering the start-up, activities implementation, monitoring and reporting period, and close-up.

2 ***Locations***

Al Galabat PoE, Basunda locality, Gedaref state

3 ***Sector(s) and area(s) of specialization***

Health and Nutrition Sector

4 ***Issuing Agency***

International Organization for Migration (IOM)

5 ***Project Background***

The heavy clashes between the Rapid Support Forces (RSF) and the Sudanese Armed Forces (SAF) that

erupted on 15 April 2023 have already displaced more than 8.5 million individuals and affected the entire region, with more than 2 million people having crossed the border to flee the conflict as of 21 March 2024 (DTM Monthly Displacement Overview 7). The unfolding crisis has resulted in a complex and rapidly devasting humanitarian situation in and around countries bordering Sudan, creating an additional need to a situation that was already dire and that risks destabilizing the region if the migration crisis continues. The crisis continues, health, nutrition and protection needs across the country continue to increase exponentially – with 11 million people estimated to be in urgent need of health assistance, and more than 3.7 million children are acutely malnourished and an additional 730,000 children under five years are suffering from severe acute malnutrition (OCHA Situation Report April 2024). The clashes have had a severe impact on civilians, with reports of widespread human rights violations, abductions, forced displacement, and killings. Reports from the field indicate that the intensified fighting and widespread criminality has had a detrimental effect of human security in the country.

An estimated 70 per cent of hospitals in the conflict‐affected states are out of service. Immediate action is needed to address the lack of emergency health services, lack of sufficient staff and medical supplies, and hampered access to health services. Moreover, disruption of basic services including immunization services and cold chain have contributed to disease outbreaks, including measles, increased mortality rates associated with acute malnutrition, and have led to overcrowding and insufficient access to basic services in many of the camps, gathering sites, transit centres and border points across the country. Since the formal declaration of the cholera outbreak in Gedaref on 26 September, seven states in Sudan have reported suspected cases and more than 3 million people are estimated to be at risk. IOM is part of the cholera response task force and supporting the ongoing cholera vaccination campaign, which is targeting six localities in Gedaref, among other at‐risk communities. Furthermore, outbreaks of malaria and dengue fever have been reported, particularly in flood‐affected areas.

The disease surveillance system in Sudan has been severely hampered by the armed conflict. Before the crisis, rate of completeness and timeliness of surveillance reports were above 85 per cent. However, currently it dropped to less than 50 per cent, according to the latest Ministry of Health (MoH) report. This is due to the lack of human resources, unreliable telecommunications networks, and security issues across Sudan. The MoH has approached IOM, and other Health cluster partners, requesting support to rebuild their disease surveillance system and response capacity, especially in border states. IOM has also been requested to support cross‐border disease surveillance and capacity building by the Egyptian and Ethiopian health authorities.

In Gedaref state, majority of the 429,171 IDPs were originally displaced from Khartoum state and a smaller proportion of IDPs were displaced from Jazirah state. Galabat PoE is located 250 kilometers east of Gedaref town and is one of the busiest crossing points in Sudan. Since the crisis, a total of 118,542 individuals (including refugees, returnees and third country nationals) have crossed the land border into Ethiopia (DTM Monthly Displacement Overview 7). In addition, a rising number of Sudanese are also returning to Sudan using this PoE. This trend has put tremendous pressure on the Galabat PoE facilities and increasing the need for emergency health and humanitarian protection services at the border. The nearest health facility is Al Galabat rural hospital, which had very limited capacity even prior to the conflict and is unable to accommodate the large volume of new arrivals seeking medical assistance. Consequently, the capacity of MoH and number of health facilities near or at the border areas is insufficient to meet these urgent and growing humanitarian needs within these two border states. Immediate support is, thus, required in these targeted PoEs because: 1) the existing health facilities are in extremely poor condition; 2) lack of community healthcare workers (CHWs); 3) insufficient medicine and medical supply; and 4) poor coordination between MoH and other health, nutrition and protection service providers.

At Galabat PoE, there is also an absence of other health and nutrition interventions by other actors, and this proposed action is therefore highly coveted to address this urgent gap within the crisis response. In addition, as most migrants who crosses the border consist of women and children, protection assistance is also critically important – especially since first‐hand reports from the field indicate that migrant women and girls (especially Ethiopian and Eritrean nationals) appear to be disproportionately targeted in terms of CRSV and other forms GBV since the conflict began. The sudden onset and severity of this humanitarian crisis, resulting from a conflict with no end in sight, was not foreseen prior to March 2023 and requires urgent action to address the growing needs and vulnerabilities among IDPs, migrants, and host communities. Thus, IOM proposes supporting emergency health and nutrition services as well as protection of the most vulnerable displaced persons at the PoE in Gedaref states where there were already critical gaps in basic services prior to the onset of the ongoing crisis. Galabat PoE is one of the most important border crossing points in Sudan that are experiencing a massive increase in mixed cross‐border movements since the conflict began. The IDPs, migrants and border communities are facing critical shortages of essential and lifesaving commodities including medicine, food, water, etc. due to the disruption of supply chains and inaccessibility of certain areas due to insecurity and flooding caused by the seasonal rains.

6 ***Expected Results***

The institutional capacity of frontline workers to provide lifesaving health, nutrition, MHPSS and protection services is enhanced at Galabat PoE in Gedaref state. See attached ToR for specific expected outputs which should be utilized to shape proposals.

7 ***Selection Criteria (adjust as necessary)***

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| --- | --- | --- |
| Name | Description | Weight |
| **Technical Evaluation Criteria** | | |
| Programmatic expertise | The required specific skills, sector specialists, knowledge and human resources and capability to operate in an emergency response, thus implement agreed activities within the shortest delay. Understanding of the context, with a specific focus on (local) security conditions and protection needs is necessary. | 20% |
| Technical Capacity | Ability to deliver project objectives, accountability mechanisms and sound financial management, taking into account the audit results of the previous IOM -funded projects, past performance and the external audit of partners’ financial statements, where applicable. | 20% |
| Access and Implementation Capacity | Ongoing programme in the area of operation; local knowledge is an advantage; engaging IDPs and other persons of concern; trust from local communities; local presence; partner policy on community relations; complaint mechanisms for persons of concern; self-organized groups of persons of concern; and other factors that would facilitate access to and better understanding of the persons of concern and that would reduce administrative difficulties. Previous and in-house expertise in legal protection will be considered as an asset. | 30% |
| Past Experience/Performance | International and/or local partnerships including knowledge of UN or INGO policies, practices and programmes, an understanding of and ability to work within IOM’s funding limitations and associated inherent risks. | 10% |
| **Financial Evaluation Criterion** | | |
| Cost and Budget Effectiveness | The support costs of the Project should be at reasonable/acceptable level in relation to direct costs of project deliverables. Provide breakdown between administrative costs and project deliverables. | 20% |

The IP Selection Committee (IPSC) shall evaluate the Proposals on the basis of their responsiveness to the Terms of Reference, compliance to the requirements of the CEI and by applying an evaluation criterion and point system. Each responsive proposal shall be given a technical score. The proposal with the highest score or rank shall be identified as the Highest Rated/Ranked Proposal.

A proposal shall be rejected at the stage if it does not respond to important aspects of the TOR or if it fails to achieve the minimum technical qualifying score which is 55 points.

The minimum technical score required to pass is 55 points. Please note that meeting the maximum of 70 points will allow the applying IP to be competitive but does not necessarily result in winning the application.

Technical Proposal shall not be considered for evaluation in any of the following cases:

1. late submission, i.e., after the deadline set.
2. failure to submit any of the technical requirements as provided in this guidance and the Terms of Reference (TOR).

8 ***Attachments***

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| Description |
| ANNEX A – Terms of Reference |
| ANNEX B – Budget Sheet |
| ANNEX C - Implementing Partners General Information Questionnaire |
| ANNEX D - Concept Note Template |
| ANNEX E - Financial and Narrative Reporting Templates |
| ANNEX F - Project Implementation Agreement Template |
| ANNEX G - IOM Data Protection Principles |

1. **Corrupt, Fraudulent, and Coercive Practices**

IOM Policy requires that all IOM Staff, Implementing Partners, applicants, manufacturers, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. IOM shall reject any proposal put forward by applicants, or where applicable, terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, IOM defines for purposes of this paragraph the terms set forth below as follows:

1. Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of the Procuring/Contracting Entity in the procurement process or in contract execution;
2. Fraudulent practice is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Procuring/Contracting Entity in the procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation.
3. Collusive practice is an undisclosed arrangement between two or more applicants designed to artificially alter the results of the tender procedure to obtain a financial gain or other benefit.
4. Coercive practice is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or affect the execution of a contract.
5. **Conflict of Interest**

All applicants found to have conflicting interests shall be disqualified to participate in the procurement at hand. An Applicant may be considered to have conflicting interest under any of the circumstances set forth below:

1. An Applicant has controlling shareholders in common with another Applicant.
2. An Applicant receives or has received any direct or indirect subsidy from another Applicant.
3. An Applicant has the same representative as that of another Applicant for purposes of this application.
4. An Applicant has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the Application of another or influence the decisions of the Mission/procuring Entity regarding this CEI.
5. An Applicant submits more than one application in this CEI.
6. An Applicant who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are subject of the application.
7. **Negotiations and Award of Contract**

IOM reserves the right to request clarifications and/or modifications on any part of the technical and financial proposals after the successful passing of the technical evaluation (please see Section 7). A recap of the meetings will be recorded by IOM which then will be signed by both IOM and the Implementing Partners (IPs).

The contract shall be awarded, through a notice of award, following negotiations and subsequent post-qualification to the Implementing Partners (IPs) with the Highest Rated Responsive Proposal. Thereafter, the IOM shall promptly notify other Implementing Partners (IPs) on the shortlist that they were unsuccessful. Notification will also be sent to those Implementing Partners (IPs) who did not pass the technical evaluation.

IOM reserves the right to accept or reject any Proposal, and to annul the CEI process and reject all Proposals at any time prior to agreement award, without thereby incurring any liability to the affected Applicant or Applicants or any obligation to inform the affected Applicant or Applicants of the grounds for IOM’s action.

The Implementing Partners (IPs) is expected to commence the assignment on 1 June 2024.

13 **Expression of Interest submission guidelines**

This document contains instructions on the preparation and submission of the Application including Annex A: IP Information.

1. The application must be submitted by email to [twillis@iom.int](mailto:twillis@iom.int) no later than June 2nd, 2024. Late Application will not be considered. Applications must adhere to the *Expression of Interest submission guidelines* below; incomplete applications will not be considered.
2. A detailed description must be provided on how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the capabilities, experience, knowledge and expertise of the Implementing Partners
3. Implementing Partners (IPs) may only submit one proposal. If an Implementing Partners (IPs) submits or participates in more than one proposal such proposal shall be disqualified.
4. The Application must be submitted through email to IOM Procurement email address via no later than June 2nd, 2024. The subject line of the email should read: **Application -CEI- SDN/KRT/APR/CEI034 – [Name of applicant organization]”**. Late Application will no longer be considered.
5. The Application must be submitted in the English language and in the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address these CEI requirements may be rejected.
6. The Application document should comprise of the following:
   1. Cover Letter;
   2. Duly accomplished application documentation as outlined within the CEI signed on all pages by the Implementing Partner’s Authorized Representative; and
   3. Any other relevant documents
7. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
8. The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
9. IOM at no occasion will ask an application fee from Implementing Partners.
10. All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed whether or not the Implementing Partner application is successful.
11. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.
12. The Implementing Partner, by submitting an application, gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.
13. IOM reserves the right to accept or reject any Application, and to cancel the process and reject all Applications, at any time without thereby incurring any liability to the affected Implementing partner or any obligation to inform the affected Implementing partner of the ground for IOM’s action.
14. The Application documents should comprise of the following:
    1. Technical Grant Application: The Technical Application should be comprised of a short narrative proposal, including a realistic action plan that addresses the specified need related to the CEI objectives mentioned above (see Annex D: Concept Note Template)

* Additionally, technical grant applications should include:
* Grant Details: Contact information of the applying organization, grant details and grant summary the proposed action (Section 1 of Annex A).
* Project Description: the objective and intended results of the proposed project.
* Detailed Project Location
* Log Frame: the activities to be implemented, linking these clearly to the objectives outlined in project description.
* Work Plan: a brief work plan by month, outlining all preparation, implementation and monitoring and evaluation activities, including a kick-off meeting.
* Management: include a management plan, indicating staffing plan outlining roles and responsibilities of key expert staff to ensure timely delivery of objectives, support staff for reporting. Include capacity statement, including past experience, logistics capacity and financial management capacity.
* Monitoring and Evaluation (M&E Plan): include an M&E strategy to monitor and evaluate activities against project objectives.
  1. Cost Application: Primarily indicate the cost for carrying out the proposed project activities (See Annex B - Budget Sheet). At a minimum, the Cost Application will include the following information:
* Cost Application: detailed budget and budget narrative. Budgets should be prepared in USD currency and include a brief description of each budget line justification (including staff deliverable tasks).
* Detailed Budget - a detailed budget providing cost break-down operational activities, support cost, etc.
* For operational costs, cost of running the project’s operations including the costs of delivering the projects services to all sorts of training participants, community stakeholders and the affected population, staff salaries, needed materials and other project’s direct implementation costs.
* Support costs should not be higher than 30% of the overall budget amount. No overhead will be covered by the grant.
* The Financial Proposal shall be valid for sixty (60) calendar days. During this period, the Implementing Partners (IPs) are expected to keep available the professional staff for the assignment. IOM will make its best effort to complete negotiations and determine the award within the validity period. If IOM wishes to extend the validity period of the proposals, the Implementing Partners (IPs) has the right not to extend the validity of the proposals.
  1. Supporting Documents: In addition to the above, please include as a separate application component the following information:
* Proof of registration in Sudan
* Proof of any previous involvements in similar projects
* Previous M&E, audit reports, reference letters and any other related supporting documents.

12 ***For more information on this partnership opportunity, and to apply, please visit***

For more information, please contact in writing (Sakurako Oki, Migration Health Officer) via email to ([saoki@iom.int](mailto:saoki@iom.int)). The subject line for emails containing questions should read “**Questions -CEI- SDN/KRT/APR/CEI034 – [Name of Organization]”** Questions submitted after the specified deadline will not be considered.

The organizations responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden the scope of the existing activities. Selected Implementing partner needs to be ready to develop a detailed budget based on submitted proposal in two weeks upon receiving the notification from IOM.

All applicants will receive written notification, within the two weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

**IMPLEMENTING PARTNER REFERENCES CHECKLIST**

The below information is requested to be include in the response to the CEI issued by IOM:

**TABLE 1 – MAIN IMPLEMENTING PARTNER EXPERIENCE IN LAST THREE YEARS (free format)**

• Starting Month/ Year

• Ending Month / Year

• Donor / Lead partner

• Description of projects

• Contract Amount

Remarks (Provide documentary evidence)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Main implementing partners experience in last three years** | | | | |
| Starting Month/ Year | Ending Month / Year | Donor / Lead partner | Description of projects (activities, locations, etc.) | Contract Amount |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TABLE 2 – SIMILAR EXPERIENCE IN LAST THREE YEARS (free format)**

• Year

• Donor / Lead partner

• Description of projects

• Contract Amount

• Remarks (Provide documentary evidence (\*))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Similar experiences (Health) in last three years** | | | | |
| Starting Month/ Year | Ending Month / Year | Donor / Lead partner | Description of projects (activities, locations, etc.) | Contract Amount |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**TABLE 3 – LIST OF KEY STAFF MEMBERS (free format)**

• Name

• Designation Qualification

• No. of Years of Experience

Provide an organizational chart and detailed CVs for key management and personnel in the Organization

|  |  |  |  |
| --- | --- | --- | --- |
| Name and positions | Designation Qualification | No. of Years of Experience | Responsibility |
|  |  |  |  |
|  |  |  |  |
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**TABLE 4 – ANY OTHER INFORMATION (free format)**

In addition to the required information, Implementing Partners may provide any other related documents

**Declaration of Conformity**

|  |  |
| --- | --- |
| Name of Organization: |  |
| address: |  |
| Telephone: |  |
| Email: |  |
| Website: |  |

The undersigned, being a duly authorized representative of the Organization named above (the “Organization), represents and declares that:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | YES | NO |
|  | The Organization is committed to the core values of the UN, including the *Charter of the United Nations (*[*https://www.un.org/en/about-us/un-charter*](https://www.un.org/en/about-us/un-charter)*)*  and the *Universal Declaration of Human Rights (*[*https://www.un.org/en/about-us/universal-declaration-of-human-rights*](https://www.un.org/en/about-us/universal-declaration-of-human-rights)*)*. |  |  |
|  | The Organization is committed to the principles of a) Equality b) Transparency c) Result-orientated approach d) Responsibility and e) Complementarity, as endorsed by the Global Humanitarian Platform in July 2007 (<https://interagencystandingcommittee.org/other/principles-partnership-global-humanitarian-platform-17-july-2007>). |  |  |
|  | The Organization will not discriminate against any person or group on the basis of race, colour, sex, sexual orientation, gender, gender identity, language, religion, political or other opinion, national, ethnic or social origin, property, health, disability, birth, age or other status. |  |  |
|  | The Organization ensures that all its employees, personnel, contractors and sub-contractors comply with the standards of conduct listed in Section 3 of the UN Secretary-General’s Bulletin on Special Measures for Protection from Sexual Exploitation and Abuse (<https://documents-dds-ny.un.org/doc/UNDOC/GEN/N03/550/40/PDF/N0355040.pdf>). |  |  |
|  | The Organization and its Management1 are not included on the Consolidated United Nations Security Council Sanctions List, and have not supported and do not support, directly or indirectly, individuals and entities sanctioned by the Security Council or otherwise engaged in activities prohibited by a Security Council resolution adopted under Chapter VII of the Charter of the United Nations (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>). |  |  |
|  | The Organization and its Management are not involved in any of the following: |  |  |
|  | 1. fraud; |  |  |
|  | 1. corruption; |  |  |
|  | 1. conduct related to a criminal organisation; |  |  |
|  | 1. money laundering or terrorist financing; |  |  |
|  | 1. terrorist offences or offences linked to terrorist activities; |  |  |
|  | 1. sexual exploitation and abuse; |  |  |
|  | 1. child labour, forced labour, human trafficking; or |  |  |
|  | 1. irregularity (non-compliance with any legal or regulatory requirement applicable to the Organization or its Management). |  |  |
|  | The Organization and its Management have not been found guilty pursuant to a final judgment or a final administrative decision of grave professional misconduct. |  |  |
|  | The Organization and its Management are not: bankrupt, subject to insolvency or winding-up procedures, subject to the administration of assets by a liquidator or a court, in an arrangement with creditors, subject to a legal suspension of business activities, or in any analogous situation arising from a similar procedure provided for under applicable national law. |  |  |
|  | The Organization and its Management have not been the subject of a final judgment or a final administrative decision finding them in breach of their obligations relating to the payment of taxes or social security contributions. |  |  |
|  | The Organization and its Management have not been the subject of a final judgment or a final administrative decision which found they created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration, or principal place of business (*creating a shell company*). |  |  |
|  | The Organization and its Management have not been the subject of a final judgment or a final administrative which found the Organization was created with the intent referred to in point (11) (*being a shell company*). |  |  |

IOM reserves the right to disqualify the Organization, suspend or terminate any partnership or other arrangement between the IOM and the Organization, with immediate effect and without liability, in the event of any misrepresentation made by the Organization in this Declaration. It is the responsibility of the Organization to immediately inform IOM of any changes in the situations declared above.

This Declaration is in addition to, and does not replace or cancel, or operate as a waiver of, any terms of contractual arrangements between IOM and the Organization.

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| --- | --- |
| Name: |  |
| Title: |  |
| Signature and Date: |  |