

Position Title : **Senior Emergency Coordinator**  
Duty Station : **Port Sudan, Sudan**  
Classification : **Professional Staff, Grade P4**  
Type of Appointment : **Special short-term graded, six months with possibility of extension**  
Estimated Start Date : **As soon as possible**  
Closing Date : **18 April 2024**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at [www.iom.int/diversity](http://www.iom.int/diversity).

Applications are welcome from first- and second-tier candidates, particularly qualified female candidates as well as applications from the non-represented member countries of IOM. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

For the purpose of this vacancy, the following are considered first-tier candidates:

1. Internal candidates
2. External female candidates:
3. Candidate from the following non-represented member states:  
*Antigua and Barbuda; Barbados; Botswana; Cabo Verde; Comoros; Congo (the); Cook Islands; Dominica; Fiji; Grenada; Guinea-Bissau; Holy See; Iceland; Kiribati; Lao People's Democratic Republic (the); Madagascar; Marshall Islands; Micronesia (Federated States of); Namibia; Nauru; Palau; Saint Kitts and Nevis; Sao Tome and Principe; Solomon Islands; Suriname; The Bahamas; Tonga; Tuvalu; Uzbekistan; Vanuatu*

Second tier candidates include:

All external candidates, except candidates from non-represented member states of IOM and female candidates.

### **Context:**

Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Deputy Chief of Mission (DCOM), the Senior Emergency Coordinator will be responsible and accountable for the successful implementation and overall management of the portfolio of Emergency coordination in IOM Sudan Country Office.

### **Core Functions / Responsibilities:**

1. Lead, coordinate and monitor the implementation of all operational and administrative aspects of emergency and transition related projects, including emergency response (Shelter and

Non-Food Items (S/NFI), Water, Sanitation, and Hygiene Health (WASH)) and Cross border/Cross Line movements ensuring effectiveness, coherence, integrity and the application of the organization's policies and procedures.

2. Work in close collaboration with the relevant units, including Displacement Tracking Matrix (DTM), Protection, etc., to ensure that all the components of the emergency response and the regular recovery and development activities operate in a coherent and mutually supportive manner and are coordinated as needed across the mission and with neighbouring countries to ensure that assistance reaches hard to reach areas.

3. Ensure adequate IOM's Response Preparedness by: improving coordination in the response preparedness capacity of programmes; ensuring the alignment of programmatic response preparedness with inter-sector common planning frameworks; and, ensuring the implementation of the preparedness efforts envisaged by IOM at different sectors.

4. Keep abreast of humanitarian policies, international standards and best practices relating to the emergency field; recommend how cross cutting issues including gender, age, education, disability, environment and protection can be better incorporated for further enhancement of the cross-border humanitarian response.

5. Ensure timely preparation and submission of inputs for all emergency project reports according to IOM and donor formats as required. Oversee the preparation of regular updates, project summaries, lessons learnt, press releases and other relevant materials.

6. Guide and supervise staff responsible for the implementation of emergency and transition programs and IOM Sudan Sub-Offices. Supervise the training to staff on emergency response to promote a common understanding and knowledge of ways and means to strengthen the humanitarian response.

7. Identify new opportunities for emergency response, including partnerships, and development of emergency and transition project proposals in coordination with the Program Support Unit, Resources Management Unit and all other relevant units. Liaise with donor representatives and periodically brief them on current and planned programs in order to mobilize necessary financial support.

8. Represent IOM in various fora, including inter-agency coordination groups, and meetings with governmental authorities, non-governmental organizations, donors and other stakeholders.

9. Undertake duty travel relating to need assessments, emergency project monitoring, liaison with counterparts, problem solving, and new project development, as required.

10. Perform such other duties as may be assigned.

## ***Required Qualifications and Experience:***

### **Education**

- Master's degree in Political Science, International Relations, Law, Management, Social Science or a related field from an accredited academic institution with seven years of relevant professional experience; or,
- University degree in the above fields with nine years of relevant professional experience.

### **Experience**

- International experience in humanitarian programming at a managerial level, in complex emergency and conflict environments.
- Experience in an international setting.
- Experience in working effectively with donors, local authorities, stakeholders, beneficiaries, and the broader community to advance the Regional and Country Office's objectives.

### **Skills**

- Managerial and, organizational skills, accuracy, ability to work with minimum supervision.
- Ability to deliver on set objectives in hardship conditions.
- Ability to effectively coordinate and cooperate with the implementing partners.

## Languages

IOM's official languages are English, French, and Spanish. All staff members are required to be fluent in one of the three languages.

For this position, fluency in English is required (oral and written). Working knowledge of Arabic or another official UN language (Chinese, French, Russian, and Spanish) is an advantage.

Proficiency of language(s) required will be specifically evaluated during the selection process, which may include written and/or oral assessments.

## Notes

<sup>1</sup> Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

## **Required Competencies:**

**Values** - all IOM staff members must abide by and demonstrate these five values:

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

## **Core Competencies** – behavioural indicators level 3

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.
- **Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

## **Managerial Competencies** – behavioural indicators level 3

- **Leadership:** Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.
- **Empowering others:** Creates an enabling environment where staff can contribute their best and develop their potential.
- **Building Trust:** Promotes shared values and creates an atmosphere of trust and honesty.
- **Strategic thinking and vision:** Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- **Humility:** Leads with humility and shows openness to acknowledging own shortcomings.

IOM's competency framework can be found at this link.

[https://www.iom.int/sites/default/files/about-iom/iom\\_revised\\_competency\\_framework\\_external.pdf](https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf)

Competencies will be assessed during a competency-based interview.

### ***Other:***

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

This selection process may be used to staff similar positions in various duty stations. Recommended candidates will remain eligible to be appointed in a similar position for a period of 24 months.

The list of NMS countries above includes all IOM Member States which are non-represented in the Professional Category of staff members. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and background verification and security clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

Vacancies close at 23:59 local time Geneva, Switzerland on the respective closing date. No late applications will be accepted.

### ***How to apply:***

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 18 April 2024 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: [www.iom.int/recruitment](http://www.iom.int/recruitment)

### ***Posting period:***

From 05.04.2024 to 18.04.2024

### ***No Fees:***

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: SVN 2024 100 Senior Emergency Coordinator (P4) Port Sudan, Sudan (58771207) Released  
Posting: Posting NC58771208 (58771208) Released