



Position Title : **National Programme Officer – (WASH) & Basic Infrastructure.**  
Duty Station : **Damazin.**  
Classification : **NO-A**  
Type of Appointment : **One-year fixed term with possibility of extension.**  
Estimated Start Date : **As soon as possible**  
Closing Date : **April 10, 2024**  
Reference Code : **VN 11 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

**Context:**

Sudan is currently witnessing a conflict that has been ongoing for more than six months. The conflict led the fleeing of Sudanese population and migrants to different states as well as neighboring countries seeking protection and humanitarian services. IOM Sudan suspended its operation in Khartoum and started the operation from and established an IOM office in Port Sudan. IOM is currently providing lifesaving assistance to the vulnerable population of IDPs, migrants and hosting communities in the different states.

The affected population is facing protection issues as the needs are high and the situation is dire in the gathering sites. IOM on the ground is responding to the increasing needs programmatically as well as administratively.

Under the general guidance of the Chief of Mission (COM) and Head of Programs and under direct supervision of the Programme Coordinator (WASH) the National WASH & Basic Infrastructure Officer will be coordinating recovery & emergency response WASH and Basic Infrastructure activities in target locations including IDP camps, rural settings, gathering sites and settlements nationwide. Incumbent will assist in ground coordination of national staff while backstopping in close collaboration with WASH program coordinator. S/he will be additionally responsible for the following:

**Core Functions / Responsibilities:**

1. Contribute to the development and execution of the WASH strategy/response plan for IOM in alignment with the overall emergency response plan of the organization.
2. Participate in the tender evaluation process including assessment of bidders' qualifications, competency and\ experience, in analyzing & reviewing the quoted unit rates and specifications

against engineering estimates and specifications. Work closely with RMU, Logistics and Procurement units in Port Sudan for contracts management; close out procedures and final payments to the contractors.

3. Assist WASH Coordinator to draft periodic technical reports on various aspects of projects including but not limited to work progress, financial, quality control, schedule compliance and technical proposals. Provide technical inputs and information for the development and execution of a WASH and basic infrastructure strategy for integrated Humanitarian Response and Transition (HRT) responses in alignment with the overall mission and programme strategy for the country.
4. Undertake field visits to rehabilitation/reconstruction/enhancement WASH & Basic Infrastructure project sites to monitor, evaluate and supervise the activities implemented by partners/contractors and take necessary action to achieve quality standard of engineering design. Follow up with procurement and Resource management to facilitate procurement efforts for supplies and services.
5. Liaise with local authorities, WASH sector and implementing partners at various levels to coordinate WASH activities for IDPs and for new emergencies in target locations. Ensure that any needed operational agreement or authorization from the local authorities is conveyed to guarantee project stability and good relations with the local government.
6. Coordinate the implementation of activities required for the successful completion of WASH & Basic Infrastructure projects for communities, returnees and IDPs following closely the donor(s) requirements and the directions of WASH Coordinator.
7. Monitor activities are performed in accordance to the specifications in the project proposal and notify in time on issues of any relevant change request. Also adhere to the project work plan (project schedule) as shared by WASH Coordinator and inform of any delay or workaround required for timely completion of activities. Follow-up project budget according to internal and donor requirements and follow relevant budget lines.
8. Ensure an effective and active communication with all the stakeholders. Prepare and submit regular progress reports to the WASH Coordinator indicating progress, constraints and requirements for project completion. Ensure that project data and information is archived and shared appropriately.
9. Engage communities in project planning, implementation, and monitoring with the support of community mobilizers and hygiene promoters, in order to facilitate participation, involvement and contribution of the targeted communities for the completion of planned activities.
10. Provide inputs and documentation for the preparation of project proposals. Contribute to contingency planning for possible WASH & basic Infrastructure emergency response.

11. Prepare and or review technical specifications, BoQs, drawings of the WASH infrastructure planned to be implemented as necessary in order to guarantee quality of the output and alignment to donor requirements. Assess technically the progress of the project(s) under supervision to ensure that compliance of outputs to planned targets is achieved.
12. Supervise and coordinate the implementation of WASH and basic infrastructure activities, such as community centers, irrigation canals, drainage systems, markets, feeder roads, culverts, earth embankments etc, in support of IOM's emergency and transition programme, checking that budget, time and quality are in accordance with project specifications, donor requirements and IOM rules and regulations. Bring issues to the attention of the supervisor.
13. Monitor the project implementation by performing regular visits to the areas of operation, ensure that materials are being properly utilized and that WASH items are effectively distributed to the beneficiaries. Follow up the schedule with contractors and prepare and sign completion certificates.
14. Perform such other duties as may be assigned.

### ***Required Qualifications and Experience***

#### **Education**

- Master's Degree degree in Civil Engineering, Environmental Engineering, Architecture, Public Health, or a related field from an accredited academic institution, or
- University degree in the above fields with two years of relevant professional experience.
- Being registered with professional body in Sudan is an added advantage.

#### **Experience**

- Experience in humanitarian/development programs.
- Experience in coordination and implementation of WASH and basic infrastructure, including contract management and in support of emergency response, recovery, community stabilization and transition.
- Experience in the design and/or implementation of interventions that include addressing behavioral change for the promotion of hygiene practices in relation to water and sanitation activities, reporting and staff management.
- Practical experience in using PRISM and experience in budget management.
- Good knowledge and experience of working with community, local partner agencies and government counterpart.



- Work experience in logistic/ operation and return projects an advantage.
- Knowledge of the dynamics of economic and social development.
- Familiarity with the UN system in Sudan.

### **Skills**

- Strong skills of communication and leadership.
- General skills to use Microsoft Word, Excel, PowerPoint, AutoCAD and Outlook.

### **Languages**

Fluency in Arabic and English is required (oral and written).

### ***Required Competencies***

**Values** – all IOM staff members must abide by and demonstrate these values:

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### **Core Competencies** – behavioral indicators level 2

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership of achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

### **Managerial competencies** - Behavioral indicators – Level 2

- **Leadership:** Provides a clear sense of direction, leads by example, and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.
- **Empowering others:** Creates an enabling environment where staff can contribute their best and develop their potential.



- **Building Trust:** Promotes shared values and creates an atmosphere of trust and honesty.
- **Strategic thinking and vision:** Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- **Humility:** Leads with humility and shows openness to acknowledging own shortcomings.

**Other:**

- Any offer made to the candidate in relation to this vacancy notice is **subject to availability of funding.**
- IOM has zero tolerance with discrimination and does not discriminate to HIV/AIDS status.
- This position is open to **ONLY** Sudanese nationals.
- **Vacancy close at 23:59 local time Khartoum, Sudan on the respective closing date. No late applications will be accepted.**

**How to apply:**

Interested candidates are invited to submit their Resume via email: [sudancareer@iom.int](mailto:sudancareer@iom.int) , by April 10, 2024, at the latest, referring to this advertisement.

**Include the code: VN 11 2024 in your email subject.**

Only shortlisted candidates will be contacted.

**Posting period:**

[From 27.03.2024 to 10.04.2024](#)

**No Fees:**

IOM does not charge a fee at any stage of its recruitment process (application, interview processing, training or other fee). IOM does not request any information related to bank accounts.