



Position Title : **National Programme Officer – (WASH) & Basic Infrastructure.**
Duty Station : **Port Sudan.**
Classification : **NO-B**
Type of Appointment : **One-year fixed term with possibility of extension.**
Estimated Start Date : **As soon as possible**
Closing Date : **April 10, 2024**
Reference Code : **VN 12 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Sudan is currently witnessing a conflict that has been ongoing for more than ten months. The conflict led to the fleeing of Sudanese population and migrants to different states as well as neighboring countries seeking protection and humanitarian services. IOM Sudan suspended its operation in Khartoum and started the operation from and established an IOM office in Port Sudan. IOM is currently providing lifesaving assistance to the vulnerable population of IDPs, migrants, and host communities in the different states.

The affected population is facing protection issues as the needs are high and the situation is dire in the gathering sites. IOM on the ground is responding to the increasing needs programmatically as well as administratively.

Under the general guidance of the Chief of Mission (COM) and Head of Programs and under direct supervision of the Programme Coordinator (WASH), the National WASH & Basic Infrastructure Officer will be responsible for contributing to and supporting the successful planning, implementation, and monitoring of IOM's Water, Sanitation and Hygiene (WASH) and basic infrastructure activities in Sudan. The incumbent will provide technical support to the design, implementation, monitoring, and evaluation of discrete WASH and infrastructure aspects of IOM's integrated emergency response and transition programme, which addresses the immediate and longer-term recovery needs of internally displaced people, refugees and host communities affected by conflict and/or disaster caused by natural hazards and the adverse effects of climate change. S/he will be additionally responsible for the following:

Core Functions / Responsibilities:

1. Support and contribute to the overall development and execution of the WASH strategy/response plan for IOM in alignment with the overall emergency response plan of the organization.
2. Ensure that the project(s) activities under responsibility meet their intended scope, time and budget as per the project's work plan as designed by the Programme Coordinator (WASH) and inform of any delay or workaround required for timely completion of activities.
3. Provide necessary information and documentation to the WASH Programme Coordinator for the preparation of project concept notes, proposals and/or for IOM to contact potential donors. Coordinate donor visits. Contribute to contingency planning for possible WASH emergency response if required.
4. Coordinate the preparation of periodic technical reports on various aspects of projects including but not limited to work progress, financial, quality control, schedule compliance and technical proposals. Participate actively in the development and execution of a WASH and basic infrastructure strategy for integrated Humanitarian Response and Transition (HRT) responses in alignment with the overall mission and programme strategy for the country.
5. Provide technical guidance on infrastructure and construction aspects of WASH projects, including but not limited to assessment, preparing and reviewing civil designs and technical specifications, Bill of Quantities (BoQ) calculations, drawings, scheduling, tendering, and contracting in compliance with pertinent international/national standards and sector requirements. Ensure quality of project deliverables and adherence to donor requirements. Keep track of WASH NFI and hygiene kit distributions.
6. Oversee and monitor the technical and administrative staff of the WASH and Basic Infrastructure Field Teams. Facilitate the provision of adequate and relevant capacity building to the team members, including training on WASH technical aspects, monitoring tools, data entry, data processing, and analysis.
7. Guide and monitor the technical work of field-based WASH and Basic infrastructure Teams working on the response. Supervise relevant staff and provide feedback on performance.
8. Supervise and coordinate the implementation of WASH and basic infrastructure activities, such as community centers, irrigation canals, drainage systems, markets, feeder roads, culverts, earth embankments etc, in support of IOM's emergency and transition programme, checking that budget, time and quality are in accordance with project specifications, donor requirements and IOM rules and regulations. Bring issues to the attention of the supervisor.
9. Document challenges encountered and propose innovative solutions in WASH and basic infrastructure programme implementation, and timely suggest action to the Programme Coordinator (WASH) to resolve issues. Assist the Programme Coordinator (WASH) on

management support activities for multiple construction projects, including those implemented in remote locations while working with multi-disciplinary project teams.

10. Assist in monitoring the design process and ensuring compliance with technical specifications for the implementation of the required WASH and basic infrastructure activities and services in accordance with international and national standards, as well as donor requirements. Also, evaluate the technical progress of the project under supervision to ensure that the outputs align with the planned targets.
11. In coordination with the Programme Coordinator (WASH), actively liaise with the WASH Sector; other WASH agencies, government authorities/entities and any other relevant stakeholder to ensure that IOM WASH activities are coordinated to avoid duplication, violation of national regulations or contravention of operational agreements set by the humanitarian community at the country level. Ensure that all relevant permits and authorizations are obtained from the local authorities to guarantee project stability and good relations with the local government.
12. Actively participate in relevant sector/cluster coordination platforms including in WASH Sector coordination, technical working groups, as well as other forums, to facilitate proper coordination and representation of IOM activities in Sudan.
13. Monitor the project implementation by undertaking regular visits to the areas of operation and record relevant data for further analysis. Ensure that all the project data and information is archived and shared appropriately. Prepare and submit regular progress reports to the Programme Coordinator (WASH) indicating progress, constraints and requirements for project completion.
14. Under the direction of the Programme Coordinator (WASH), coordinate the implementation of activities with IOM support units including procurement and resource management units to facilitate procurement efforts for supplies and services. Ensure that inter-sectoral activities are planned and coordinated with the respective units/programmes.
15. Participate in the tender evaluation process including assessment of bidders' qualifications, competency, and\ experience, in analyzing & reviewing the quoted unit rates and specifications against engineering estimates and specifications. Undertake field visits to rehabilitation/reconstruction/enhancement project sites to monitor, evaluate and supervise the activities implemented by partners/contractors and take necessary action to achieve quality standards of engineering design. Bring issues to the attention of the supervisor.
16. Follow up the schedule of WASH and basic infrastructure and construction activities with contractors and prepare and sign completion certificates.
17. Contribute to ensure that cross-cutting issues are integrated in the WASH programming such as Gender-Based Violence (GBV), Accountability to Affected Populations (AAP), Environment and other cross-cutting issues of relevance.

18. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- Master's degree in civil engineering, Structural Engineering, Environmental Engineering, Water & Hydrological Engineering, Public Health, or a related field from an accredited academic institution with two years of relevant professional experience; or,
- University degree in the above fields with four years of relevant professional experience.
- Being registered with the professional body in Sudan is an added advantage.

Experience

- Experience working in humanitarian/development WASH programs in Sudan.
- Experience in the coordination and implementation of WASH and basic infrastructure, including contract management, in countries facing complex humanitarian crises and in support of emergency response, recovery, community stabilization and transition; and,
- Experience in the design and/or implementation of interventions that include addressing behavioral change for the promotion of hygiene practices, reporting and staff management.
- Practical experience in using PRIMA, and PRISM and experience in budget management.
- Good knowledge and experience in working with the community, local partner agencies and government counterparts.
- Knowledge of the dynamics of economic and social development.
- Familiarity with the UN system in Sudan.

Skills

- Ability to work with limited supervision and possess excellent organizational, leadership and communication skills.
- Works effectively with Donors, local authorities, stakeholders, beneficiaries, and the broader community to advance country office or regional objectives.
- Familiarity with Disaster Risk Reduction approaches, concepts and technical solutions would be a distinct added advantage.
- Familiarity with conflict sensitivity concepts and principles would be viewed favorably; and,
- Works effectively with donors, local authorities, beneficiaries, and the broader community to advance country office or regional objectives; and Computer literate (word processors, Outlook,



PowerPoint, spreadsheet, database, Epanet, CAD (AutoCAD, ArchiCAD or similar engineering software) and statistical packages.

Languages

Fluency in Arabic and English is required (oral and written).

Required Competencies

Values – all IOM staff members must abide by and demonstrate these values:

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioral indicators level 2

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership of achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Managerial competencies - Behavioral indicators – Level 2

- **Leadership:** Provides a clear sense of direction, leads by example, and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.
- **Empowering others:** Creates an enabling environment where staff can contribute their best and develop their potential.
- **Building Trust:** Promotes shared values and creates an atmosphere of trust and honesty.
- **Strategic thinking and vision:** Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- **Humility:** Leads with humility and shows openness to acknowledging own shortcomings.



Other:

- Any offer made to the candidate in relation to this vacancy notice is **subject to availability of funding**.
- IOM has zero tolerance with discrimination and does not discriminate to HIV/AIDS status.
- This position is open to **ONLY** Sudanese nationals.
- **Vacancy close at 23:59 local time Khartoum, Sudan on the respective closing date. No late applications will be accepted.**

How to apply:

Interested candidates are invited to submit their Resume via email: sudancareer@iom.int , by April 10, 2024, at the latest, referring to this advertisement.

Include the code: VN 12 2024 in your email subject.

Only shortlisted candidates will be contacted.

Posting period:

[From 27.03.2024 to 10.04.2024](#)

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview processing, training or other fee). IOM does not request any information related to bank accounts.