



Terms of Reference (TOR)

Project: Promoting social cohesion and community stabilization in West and North Darfur States

Title of Services: Promoting social cohesion and community stabilization in West Darfur State through capacity building activities.

Item No.	Item Description
LOT 1	<p>Capacity building: Strengthening capacity of Police and prosecutors in mitigating the drivers of conflicts and negative effect of displacement as part of enhancing protection network in Gokar and Azerini villages in West Darfur.</p> <p>Note: Note: locations may possibly be extended to Jebel Moon area.</p>
LOT 2	<p>Strengthening capacity of key local stakeholders including community members, NGOs/CSOs in reducing and mitigating the drivers of conflicts and negative effect of displacement in in Gokar and Azerini villages in West Darfur.</p> <p>The planned capacity building activities includes:</p> <ul style="list-style-type: none">a) One-day capacity training workshop for NGOs/CSOs and community;b) Organize and conduct cultural events. <p>Note: locations may possibly be extended to Jebel Moon area.</p>

C. Scope of Services, Expected Outputs and Target Completion

The security situation in Darfur continues to be precarious characterized by attacks on IDPs and farmers by armed nomads in various localities across Darfur with recent incidents of tribal conflicts between Massalit and Arab in and around EL Geneina town, West Darfur. Such conflicts and violence created more than 40,000 new IDP displacement and the clashes caused deaths, injuries, looting, intimidation, burning and damage of assets as well as contributed to increase in pressure on food security and food production due to reduction in farming areas access. Up to now, communal clashes have continued to be reported in El Geneina and surrounding village (Kriding village) as well as in Masteri, Jabal Moon and other parts of WD State. Moreover, multiple threats of conflict, including political and intercommunal as well as disputes over land, water and other resources remain. Although the security situation of the project target locations (Gokar and Azerin) has been improved, communities in these two areas are severely affected by the last incidents. Furthermore, the two locations still remain as hotspot area where civilians continue to be at serious risk of attacks, including sexual violence of women and minors by all parties to the conflict. Hence, the project will further effort on the creation of the necessary security conditions for the voluntary, informed, safe, dignified and sustainable return of IDPs by addressing a special protection and security concerns of vulnerable returnees, IDPs, women, youth and children. In this regard, the capacity building activity to address the root causes of conflicts, displacement and protection and security issues including GBV, irregular migration will be implemented.



This project aims to contribute toward creating an enabling environment for community stabilization, social cohesion and protection amongst pastoralist, sedentary, Internally Displaced Persons (IDPs) and returnee communities through the implementation of livelihood and capacity building activities.

Objective 1: *To enhance stability and security through capacity building activities.*

Expected outputs:

- *To strengthen capacity of local stakeholders (local authorities, CSOs/NGOs, members of community) on community level protection platform and addressing conflicts between communities.*

Scope of services

LOT 1: Capacity building:

Strengthening capacity of Police and prosecutors in mitigating the drivers of conflicts and negative effect of displacement as part of enhancing protection network in Gokar and Azerini villages in West Darfur.

1. Community mobilization.

- 1) Work closely with **IOM, relevant state authorities as well as the local key informants**, the implementing partner (IP) will mobilize the communities to ensure that planned activities and objectives are well informed to the target community including vulnerable groups of returnees, IDPs, women and youth.
- 2) Accountability for target beneficiaries will be ensured during all phase of interventions. The IP will be requested in closely working with IOM field focal point and community to promote community initiative and leadership in the implementation of community-based services.

2. Two -days capacity training workshop for police and prosecutors;

- 1) In close coordination with IOM staff, UNAMID and other UN agencies which are working on protection and community stabilization, the IP will be requested to organize and implement **one-day capacity building workshop or alternatively focus group discussions** (depending on COVID-19 prevention measure taken by state authorities) inviting a total of at least 30 local policeman and prosecutors.
 - IOM field focal point will nominate the workshop facilitator from UNAMID and possibly one facilitator/moderator may be assigned from IOM Khartoum office.
 - Draft and finalize the workshop agenda and methodology through working with IOM field focal point and UNAMID. The IP will be responsible for logistic preparation cost such as transportation, refreshment, etc. The provision of DSA for the participants should be discussed with IOM field, however it is not recommended.
- 2) Discuss the following topics: a) Root causes of communal conflicts and displacement; b) common protection and security concerns of vulnerable groups such as women, children, youths and returnees, IDP, etc., c) police role in prevention of the intercommunal conflict and their role in protection; d) role of the youth in conflict-prevention and peaceful conflict resolution, protection



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of women in conflict prone areas (especially while engaging in livelihood activities) and issues of irregular migration (e.g. human trafficking and smuggling at cross border areas, etc.).

- 3) At the end of workshop, roles and responsibilities of local police and prosecutor in mitigating and addressing inter-tribal conflicts will be defined.

LOT 2: Capacity Building

Strengthening capacity of key local stakeholders including community members, NGOs/CSOs in reducing and mitigating the drivers of conflicts and negative effect of displacement in in Gokar and Azerini villages in West Darfur.

The planned capacity building activities includes:

- a) Two -days capacity training workshop for NGOs/CSOs and community;
- b) Organize and conduct cultural events.

Note: locations may be extended to Jebel Moon are.

1. Community mobilization.

- 1) Work closely with **IOM, relevant state authorities as well as the local key informants**, the implementing partner (IP) will mobilize the communities to ensure that planned activities and objectives are well informed to the target community including vulnerable groups of returnees, IDPs, women and youth.
- 2) Accountability for target beneficiaries will be ensured during all phase of interventions. The IP will be requested in closely working with IOM field focal point and community to promote community initiative and leadership in the implementation of community-based services.

2. Two-days capacity training workshop for for NGOs/CSOs and community and conduct cultural events.

- 1) In close coordination with IOM field staff, UNAMID and other UN agencies which are working on protection and community stabilization, the IP will be requested to organize and implement **Two -days capacity building workshop or alternatively focus group discussions** (depending on COVID-19 prevention measure taken by state authorities) inviting a total of at least 20 -30 participants from community members, representative from local authorities, community and tribal leaders, women and youth, and representatives from local NGOs/CSOs which have physical and operation presence with experiences of community stabilization, protection and durable solution related activities.
- 2) Discuss the following topics: a) Root causes of communal conflicts and displacement; b) common protection and security concerns of vulnerable groups such as women, children, youths and returnees, IDP, etc. A risk of irregular migration (including the smuggling of migrants and trafficking of persons) may also be addressed.
- 3) The workshop also **identify at least one cultural and social event (e.g. sport, market day activities, cultural exhibition, ect.)** with aim at creating community dialogue and peaceful environment which could prevent, mitigate and reduce a risk of inter-communal conflicts and/or conflict related to human displacement.
- 4) At the end of workshop, roles and responsibilities of CSOs/NGOs will be defined within one-two page report.



- 5) **Organize and conduct cultural event** (youth and women’s discussion, sport, market day activity). This will be depending on COVID protection measure. This will be done by strengthening community initiative, leadership of local NGOs/CSOs, youth and women’s leadership. It is recommended to organize and conduct marlkey

D. Deliveries:

October 2020	October- November 2020	December 2020
Community mobilization Material mobilization	Conduct planned services of capacity building interventions on grand.	<ul style="list-style-type: none"> • M&E •
M&E NOTE: The selected implementing partner will be requested to conduct a joint monitoring and evaluation mission with IOM after the completion of project. The timing of M & E mission will be discussed. Key challenges, good practices and lesson learns should be captured through the mission.		
		Submission of final report: 29 November 2020

E. Institutional Arrangement

The selected implementing partner should compose a team of experts in area of health and nutrition. The implementing partner shall work with close cooperation with IOM sub-office of Blue Nile, as well as IOM Khartoum office. The implementing partner will be responsible for implementation of the project per this TOR, IOM Khartoum and Blue Nile offices will provide guidance to the implementing partner during this process.

The selected implanting partner will be requested to provide progress report using IOM report format (every two week). IOM will share the reporting format upon finalization of the implementation agreement.

F. Duration of the Work

The Implementing Partner shall commence the activities **as soon as signing** the agreement and fully and satisfactorily complete them including the submission of final report by **29 November, 2021**.

G. Eligible applicants:

The International Organization for Migration (IOM) is pleased to invite interested local NGOs/CSOs registered in Sudan which **have previously access to the project target areas**. The interested agencies also have a valid proof of registration from a relevant authority (Accreditation and registration documents must be attached to the proposal).

Applying organizations must **present proof of the following requirements to be eligible:**



- Have access to target location.
- Valid proof of registration from a relevant authority: Accreditation and registration documents must be attached to the proposal.
- Demonstrated Operational presence in the target areas, with having permanent staff, office and adequate equipment for their proposed operation.
- At least 3-4 years of relevant professional work experience in related to the planned interventions- a strong experiences in areas of community stabilization, durable solutions and protection through capacity building activities will considered as advantage.
- Quality of services and experience in in related to the planned interventions: having experiences supporting the target communities, considered an advantage.
- Financial capacity to deliver the planned interventions: Letter of credit to confirm availability of funds of minimum \$20,000 or in equivalent SDGs

NOTE: The maximum amount paid in advance should not exceed USD 5,000.

H. Criteria and required documents :

Submitted technical and financial proposals will be compared with each other and selected based on the following criteria-therefore the following component should be discussed and included in the proposals:

Criteria for technical proposal	
a.	Understanding of the project concept: (20 points): <ul style="list-style-type: none">• Provide a context analysis and gaps/needs of the project target areas and beneficiaries (10 points).• Clearly define <u>objective</u> to be in lined with the implementation outputs (10 points).
b.	Adequacy and soundness of proposed activities and work plan in response to the Terms of Reference: (20 points): <ul style="list-style-type: none">• Demonstrate impact of proposed interventions on achieving expected outputs/objective (see PP1) for the target communities/beneficiaries: This should be demonstrated through <u>clear description of proposed activities, expected outputs/results</u> (10 points).• Provide feasible work plan within table (see TPF-7: Activity (Work) Schedule), covering from Oct to November, 2021. The work plan should include evaluation and monitoring framework (10 points).
c.	Organizational capacity and experiences in the requested activities and locations:(40 points): <ul style="list-style-type: none">▪ Demonstrated experience in related to the planned interventions- a strong experiences in areas of community stabilization, durable solutions and protection.▪ Demonstrated Operational presence in the target area, with having permanent staff, office and adequate equipment for their proposed operation (5 points)▪ At least 3-4 years of relevant professional work experience in related to the planned interventions (capacity building) promoting community stabilization, durable solutions and protection communities, will considered as advantage (10 points)▪ Quality of services and experience in related to the planned interventions (capacity building) promoting community stabilization, durable solutions and protection



- will considered as advantage, considered an advantage (5 points).
- Financial capacity to deliver the planned interventions (10 Points).
- Having experiences supporting communities in target areas is considered an advantage (5 points).

D. Key professional staff qualifications and competence for the assignment related to to primary health and nutrition services and community-based health and nutrition activities (20 points).

This section should include the comprehensive curriculum vitae (CVs) of key personnel that will be assigned to support the implementation of the proposed methodology, clearly defining the roles and responsibilities. CVs should establish competence and demonstrate qualifications in areas relevant to the TOR.

- Task Manager/Team leader (5 points)

General Qualification

- Diploma/BA Degree in related fields.
- 3-5 years' relevant professional work experience in in related the planned interventions (capacity building) promoting community stabilization, durable solutions and protection for communities will considered as advantage.
 - Fluency in English; Arabic would be considered an asset.
- Supporting staff (15 points).
 - 2-4 years' relevant professional work experience in related to the planned interventions promoting community stabilization, durable solutions through capacity building for communities will considered as advantage.
 - Fluency in English; Arabic would be considered an asset.

Criteria for financial proposal

The Financial Proposal of Service Providers/ Consulting Firms who passed the qualifying score shall be opened, the lowest Financial Proposal (F1) shall be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals shall be computed based on the formula :

$$Sf = 100 \times FI / F$$

Where:

Sf - is the financial score of the Financial Proposal under consideration,

FI - is the price of the lowest Financial Proposal, and

F - is the price of the Financial Proposal under consideration.

The proposals shall then be ranked according to their combined (Sc) technical (St) and financial (Sf) scores using the weights¹ (T = the weight given to the Technical Proposal = 0.80; F = the weight given to the Financial Proposal = 0.20; T + F = 1)

$$Sc = St \times T\% + Sf \times F\%$$

Required Documents that must be Submitted to Establish Qualification of Proposers

¹ May vary depending on the requirement of the Mission; normally, weight assigned to Technical is .80 and .20 for the Financial.



The following shall constitute the Documents to be submitted by the applicants:

- **Technical proposal referring to the following forms:**
- TPF-1: Technical Proposal Submission Form;
- TPF-2: Service Providers/ Consulting Firms Organization;
- TPF-3: Description of the Approach, Methodology and Work Plan for Performing the Assignment;
- TPF-4: Team Composition and Task Assignments
- TPF-5: Format of Curriculum Vitae (CV) for Proposed Professional Staff;
- TPF-7: Activity (Work) Schedule.

2) Financial proposal referring to the following forms:

- **Budget proposal (see Annex A);**
- FPF-1: Financial Proposal Submission Form

NOTE!

- All IOM payments are to be made by bank transfer to an account in the name of the Implementing Partner (not in the name of a third party, or an individual).
- The language of the budget shall be in English.
- USD quotation will only be accepted.
- Please do NOT include overhead cost in proposed budget.