



Terms of Reference (TOR)

A. Project: Promoting social cohesion and community stabilization in West and North Darfur States

B. Title of Services: Promoting social cohesion and community stabilization in West Darfur State through improving livelihoods opportunities.

Item No.	Item Description
LOT1	Livelihoods: Creating a joint economic interest between different communities including, returnees, IDPs, farmers and pastoralists in Gokar and Azerini villages in West Darfur.

C. Scope of Services, Expected Outputs and Target Completion

The security situation in Darfur continues to be precarious characterized by attacks on IDPs and farmers by armed nomads in various localities across Darfur with recent incidents of tribal conflicts between Massalit and Arab in and around EL Geneina town, West Darfur. Such conflicts and violence created more than 40,000 new IDP displacement and the clashes caused deaths, injuries, looting, intimidation, burning and damage of assets as well as contributed to increase in pressure on food security and food production due to reduction in farming areas access. Up to now, communal clashes have continued to be reported in El Geneina and surrounding village (Krending village) as well as in Masteri, Jabal Moon and other parts of WD State. Moreover, multiple threats of conflict, including political and intercommunal as well as disputes over land, water and other resources remain. Although the security situation of the project target locations (Gokar and Azerin) has been improved, communities in these two areas are severely affected by the last incidents and suffering from very limited/no access to alternative livelihoods opportunities. Furthermore, the two locations still remain as hotspot area where civilians continue to be at serious risk of attacks, including sexual violence of women and minors by all parties to the conflict. Hence, the project will further effort on providing sustainable livelihood activities which can lead to the creation of the necessary security conditions for the voluntary, informed, safe, dignified and sustainable return of IDPs.

This project aims to contribute toward creating an enabling environment for community stabilization, social cohesion and protection amongst pastoralist, sedentary, Internally Displaced Persons (IDPs) and returnee communities through the implementation of livelihood and capacity building activities.

Objective 1: *To promote self-reliance, economic growth and enhance stability and security through the provision of basic services, livelihood and employment opportunities and capacity building activities.*

Expected outputs:

- *Increased economic opportunities to facilitate sustainable reintegration and strength community stabilization.*



Scope of services

Livelihoods:

Creating a joint economic interest between different communities including, returnees, IDPs, farmers and pastoralists in Gokar and Azerini villages in West Darfur.

1. Community mobilization.

- 1) Work closely with **IOM, relevant state authorities, UNAMID as well as the local key informants**, the implementing partner (IP) will mobilize the communities to ensure that planned activities and objectives are well informed to the target community and women.
- 2) Accountability for target beneficiaries will be ensured during all phase of interventions. The IP will be requested in closely working with IOM field focal point and community to promote community initiative and leadership in the implementation of community based services
- 3) Conduct the community discussions inviting community members with equal representation from different groups such as women, youth, IDPs and returnees from both g farmers and/or pastoralist groups as well as host community where applicable, and identify the most feasible and sustainable Income Generating Activities (IGAs) which can be mutual interest among different groups. While a special attention will be given to youth and women who are suffering from very limited livelihood opportunities.
- 4) Set beneficiary selection criteria **agreed among the target communities**. The selection criteria must ensure that the beneficiaries are not supported through the previous SLF project.

3. Design and implement IGAs:

The project will maintain **a flexibility to determine the type of livelihoods and it will be according to the results of the aforementioned discussions among the target community**, while the following **group based** livelihood supports have initial priority and target beneficiaries will be **100 to 150 individuals**. Also, the prioritized IGAs will be implemented based on lessons learnt and good practice from the previous SLF projects implemented in the target areas.

- a) **Construction and installation of two machines (one groundnuts shelling machine and one oil pressing machine) with protection fence and shelter for supporting at least 50 youths (20 males and 30 females) in Gokar village.**
 - A total of three days training on maintenance of donated machines and **agricultural business which can work closely with pastoralist groups** will be conducted (see the NOTE in below):
 - 1) One day training for use/maintenance of groundnuts shelling machine;
 - 2) One day training for use/maintenance of oil pressing machine;
 - 3) One day training on agricultural business
 - The IP will be requested to link the beneficiaries with local market and responsible departments/unit of ministry of agricultural to support the continuity of oil pressing/groundnut shelling business.
- b) **The provision of donkey carts to a total of 30 female youth to support IGAs in Gokar village.**



c) The establishment of small size vegetable farm for a total of 20 to 25 women in Azerin village or alternatively the provision of water pumps to enhance the agricultural production of vegetable farms.

Option 1:

The farm will be established with low cost drip irrigation farm (at least 50 square meter) using locally available materials such as hose, valves, bubblers, drum, stand, fittings, etc. The farming intervention will include the provision of improved vegetable seeds and farming tools with farm business training linking with local market and new agricultural related business (see the NOTE in below).

Option 2:

Depending on water availability and land access situation, the aforementioned vegetable farm inputs can be modified. As such, alternative irrigation support may be done through the distribution of small motorize pumps to at least five groups of women (five women per group) with farming training.

Solid Waste Management (SWM) will be incorporated in the activity to ensure good environmental mitigation measures. The targeted female household will receive on-the job training during the HHs drip irrigation kits.

NOTE 2 : In implementation of a), b) and c), a short-session on development of business plan (one-two days) per intervention will be conducted and one page business plan for a group of beneficiaries will be submitted and this will outline how the chosen group of beneficiaries will be utilizing the donated kits and materials and how it will contribute towards economic improvement. As examples,

- Outlining how the established oil press facility/vegetable farms will be maintained, a cost recovery system, and a business model for targeted beneficiaries. The aim of the action is to ensure that the established oil press facility/farms will be run by the community directly and that there is a tariff system in place that will ensure the sustainability of the action whilst respecting the local prices.

e) Establishing/reactivation of a local farming committee to support the continuity and sustainability of agricultural related IGAs

- Restructure and/or select the member of local farming committee.
- Outline roles and responsibility of the committee and the community – The IP, in coordination with the community and the committee will be responsible for monitoring the abovemented agricultural related to IGAs.

NOTE:

As the project will maintain a flexibility to decide type of IGAs and according to the results of discussion with community and IOM field staff as part of community mobilization, the planned livelihood interventions can be modified to provide alternative activities.



4. M&E

- 1) Organize and conduct a regular monitoring to the project site during the project implementation in close coordination with IOM field focal point.
- 2) Conduct a post assessment to provide lesson learns and good practices highlighted from the project implementation.

D. Deliveries:

October 2020	October- November 2020	December 2020
Community mobilization Material mobilization	Conduct planned services of livelihood interventions on grand.	• M&E
M&E NOTE: The selected implementing partner will be requested to conduct a joint monitoring and evaluation mission with IOM after the completion of project. The timing of M & E mission will be discussed. Key challenges, good practices and lesson learns should be captured through the mission.		
		Submission of final report: 29 November 2020

E. Institutional Arrangement

The selected implementing partner should compose a team of experts in area of health and nutrition. The implementing partner shall work with close cooperation with IOM sub-office of Blue Nile, as well as IOM Khartoum office. The implementing partner will be responsible for implementation of the project per this TOR, IOM Khartoum and Blue Nile offices will provide guidance to the implementing partner during this process.

The selected implanting partner will be requested to provide progress report using IOM report format (every two week). IOM will share the reporting format upon finalization of the implementation agreement.

F. Duration of the Work

The Implementing Partner shall commence the activities **as soon as signing** the agreement and fully and satisfactorily complete them including the submission of final report by **29 November, 2021**.

G. Eligible applicants:

The International Organization for Migration (IOM) is pleased to invite interested local NGOs/CSOs registered in Sudan which **have previously access to the project target areas**. The interested agencies also have a valid proof of registration from a relevant authority (Accreditation and registration documents must be attached to the proposal).

Applying organizations must **present proof of the following requirements to be eligible:**

- Have access to target location.



- Valid proof of registration from a relevant authority: Accreditation and registration documents must be attached to the proposal.
- Demonstrated Operational presence in the target areas, with having permanent staff, office and adequate equipment for their proposed operation.
- At least 3-4 years of relevant professional work experience in related to the planned interventions- a strong experiences in areas of community stabilization, durable solutions through livelihoods and primary health services for communities will considered as advantage.
- Quality of services and experience in in related to the planned interventions: having experiences supporting the target communities, considered an advantage.
- Financial capacity to deliver the planned interventions: Letter of credit to confirm availability of funds of minimum \$20,000 or in equivalent SDGs

NOTE: The maximum amount paid in advance should not exceed USD 5,000.

H. Criteria and required documents :

Submitted technical and financial proposals will be compared with each other and selected based on the following criteria-therefore the following component should be discussed and included in the proposals:

Criteria for technical proposal	
a.	Understanding of the project concept: (20 points): <ul style="list-style-type: none">• Provide a context analysis and gaps/needs of the project target areas and beneficiaries (10 points).• Clearly define <u>objective</u> to be in lined with the implementation outputs (10 points).
b.	Adequacy and soundness of proposed activities and work plan in response to the Terms of Reference: (20 points): <ul style="list-style-type: none">• Demonstrate impact of proposed interventions on achieving expected outputs/objective (see PP1) for the target communities/beneficiaries: This should be demonstrated through <u>clear description of proposed activities, expected outputs/results</u> (10 points).• Provide feasible work plan within table (see TPF-7: Activity (Work) Schedule), covering from Oct 2020 to November, 2020. The work plan should include evaluation and monitoring framework (10 points).
c.	Organizational capacity and experiences in the requested activities and locations:(40 points): <ul style="list-style-type: none">▪ Demonstrated experience in related to the planned interventions of livelihoods promoting community stabilization, durable solutions.▪ Demonstrated Operational presence in the target area, with having permanent staff, office and adequate equipment for their proposed operation (5 points)▪ At least 3-4 years of relevant professional work experience in related to the planned interventions of livelihoods promoting community stabilization, durable solutions, will considered as advantage (10 points)• Quality of services and experience in related to the planned interventions of livelihoods promoting community stabilization, durable will considered as advantage, considered an advantage (5 points).



- Financial capacity to deliver the planned interventions (10 Points).
- Having experiences supporting communities in target areas is considered an advantage (5 points).

D. Key professional staff qualifications and competence for the assignment related to the planned interventions of livelihoods promoting community stabilization, durable solutions (20 points).

This section should include the comprehensive curriculum vitae (CVs) of key personnel that will be assigned to support the implementation of the proposed methodology, clearly defining the roles and responsibilities. CVs should establish competence and demonstrate qualifications in areas relevant to the TOR.

- Task Manager/Team leader (5 points)

General Qualification

- Diploma/BA Degree in related fields.
 - 3-5 years' relevant professional work experience in related to the planned interventions of livelihoods promoting community stabilization, durable solutions will considered as advantage.
 - Fluency in English; Arabic would be considered an asset.
- Supporting staff (15 points).
 - 2-4 years' relevant professional work experience in related to the planned interventions of livelihoods promoting community stabilization, durable solutions through capacity building for communities will considered as advantage.
 - Fluency in English; Arabic would be considered an asset.

Criteria for financial proposal

The Financial Proposal of Service Providers/ Consulting Firms who passed the qualifying score shall be opened, the lowest Financial Proposal (F1) shall be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals shall be computed based on the formula :

$$Sf = 100 \times FI / F$$

Where:

Sf - is the financial score of the Financial Proposal under consideration,

FI - is the price of the lowest Financial Proposal, and

F - is the price of the Financial Proposal under consideration.

The proposals shall then be ranked according to their combined (Sc) technical (St) and financial (Sf) scores using the weights¹ (T = the weight given to the Technical Proposal = 0.80; F = the weight given to the Financial Proposal = 0.20; T + F = 1)

$$Sc = St \times T\% + Sf \times F\%$$

Required Documents that must be Submitted to Establish Qualification of Proposers

The following shall constitute the Documents to be submitted by the applicants:



- **Technical proposal referring to the following forms:**
- TPF-1: Technical Proposal Submission Form;
- TPF-2: Service Providers/ Consulting Firms Organization;
- TPF-3: Description of the Approach, Methodology and Work Plan for Performing the Assignment;
- TPF-4: Team Composition and Task Assignments
- TPF-5: Format of Curriculum Vitae (CV) for Proposed Professional Staff;
- TPF-7: Activity (Work) Schedule.

2) Financial proposal referring to the following forms:

- **Budget proposal (see Annex A);**
- FPF-1: Financial Proposal Submission Form

NOTE!

- All IOM payments are to be made by bank transfer to an account in the name of the Implementing Partner (not in the name of a third party, or an individual).
- The language of the budget shall be in English.
- USD quotation will only be accepted.
- **Please do NOT include overhead cost in proposed budget.**